

**AGENDA**  
**REGULAR MEETING**  
**ENGLEWOOD WATER DISTRICT BOARD OF SUPERVISORS**  
**201 SELMA AVENUE, ENGLEWOOD, FL 34223**  
**APRIL 11, 2024 @ 8:30 A.M.**

**Board of Supervisors:**

Robert C. Stern, Jr., Chair  
Lani Gaver, Vice-Chair  
Dennis Pinkiewicz  
Sydney B. Crampton  
Taylor Meals

**Staff:**

Keith R. Ledford, Jr., P.E. Interim Administrator  
Robert H. Berntsson, District Counsel  
Dewey Futch, Water Operations Manager  
David Larson, Wastewater Operations Manager  
Lisa Hawkins, Finance Director  
Teresa Herzog, Executive Assistant

1. PLEDGE OF ALLEGIANCE & ROLL CALL
2. ANNOUNCEMENTS – Additions or Deletions
3. PUBLIC INPUT

To address the Board during this portion of the meeting you must fill out a Civility Agreement, state your name and address for the record and which agenda item is to be addressed. Remarks shall be limited to 4 minutes and no discussion will take place during this portion of the meeting.

**CARDS MUST BE SUBMITTED PRIOR TO THE COMMENCEMENT OF THE MEETING**

4. PRESENTATIONS
5. CONSENT SECTION
  - a. Minutes of the Special Meeting dated March 12, 2024, Public Hearing & Regular Meeting dated March 14, 2024, and Special Meeting dated April 2, 2024  
**Recommended Action:** Approve the meeting minutes.
  - b. Big W Law Invoice dated April 1, 2024  
**Recommended Action:** Approve the attorney's invoice in the amount of \$1,575.00.
6. ACTION ITEMS
  - a. Award of Bid – RFB 2024-138 – Lime Sludge Removal Project
7. DISCUSSION
  - a. HDR Potable Water Master Plan Update Continued Discussion
8. INTERIM ADMINISTRATOR'S REPORT – Keith R. Ledford, Jr., P.E.
  - a. WATER OPERATIONS MANAGER – Dewey Futch
  - b. WASTEWATER OPERATIONS MANAGER – David Larson
  - c. TECHNICAL SUPPORT MANAGER – Keith R. Ledford Jr., P.E.
  - d. FINANCE DIRECTOR – Lisa Hawkins
    1. March Financial Statements
    2. March Investment Statements
9. ATTORNEY'S REPORT – Robert H. Berntsson

10. OLD BUSINESS

11. NEW BUSINESS

12. PUBLIC COMMENT – ANY TOPIC

To address the Board during this portion of the meeting, you must fill out a Civility Agreement and state your name and address for the record. Each person will be allowed no more than 4 minutes.

13. BOARD MEMBER COMMENTS

14. ADJOURN

Anyone who decides to appeal a decision of this Board will need a record of the proceedings pertaining thereto and therefore may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DISABILITY INFORMATION – In accordance with the Americans with Disabilities Act and FS 286.26, persons with disabilities needing special accommodation to participate in this proceeding should contact EWD at 941-474-3217 no later than 7 days prior to the proceedings. If hearing impaired, telephone the Florida Relay Service at 800-955-8771 9TCC) or 800-955-8770 (VOICE) for assistance.

Posted 4/5/2024

**BOARD AGENDA ITEM SUMMARY**

**5a**

MEETING DATE: April 11, 2024

SUBJECT: Meeting Minutes dated March 12, 2024, March 14, 2024 & April 2, 2024

CATEGORY:  Consent

Discussion

Action

CONTACT PERSON: **Teresa Herzog**

DEPARTMENT: **Administration**

ITEM: **Request Board approval of the Special Meeting minutes dated March 12, 2024, Public Hearing /Regular Meeting minutes dated March 14, 2024, & Special Meeting minutes dated April 2, 2024.**

PURPOSE / JUSTIFICATION: **An Enabling Act requirement for the official record of meetings.**

MOTION: **To approve the minutes of the Special Meeting dated March 12, 2024, Public Hearing/Regular Meeting dated March 14, 2024, & Special Meeting dated April 2, 2024.**

Prepared By: **Teresa Herzog**

Date: **April 2, 2024**

**Approvals:**

KRL  
Interim Administrator

[Signature]  
Finance

DP  
Water Operations

\_\_\_\_\_  
Wastewater Operations

ACTION TAKEN BY BOARD:  Denied  Approved / Resolution No: \_\_\_\_\_

ATTACHMENTS: **Special Meeting minutes dated March 12, 2024, Public Hearing/ Regular Meeting minutes dated March 14, 2024 & Special Meeting minutes dated April 2, 2024.**

**MINUTES  
SPECIAL MEETING  
ENGLEWOOD WATER DISTRICT BOARD OF SUPERVISORS  
201 SELMA AVENUE, ENGLEWOOD, FL 34223  
MARCH 12, 2024 @ 8:30 A.M.**

**Board of Supervisors:**

Robert C. Stern, Jr., Chair  
Lani Gaver, Vice-Chair  
Sydney B. Crampton  
Taylor Meals  
Seat #4

**Staff:**

Keith R. Ledford, Jr., Acting Administrator  
Robert H. Berntsson, District Counsel  
Dewey Futch, Water Operations Manager  
David Larson, Wastewater Operations Manager  
Lisa Hawkins, Finance Director  
Heather Bagshaw, Human Resource Manager  
Teresa L. Herzog, Executive Assistant

Mr. Pinkiewicz was appointed to fill Seat #4 at the February 8, 2024 board meeting, however, because he was not yet sworn in, he was present at the meeting but did not vote.

1. The meeting began with the Pledge of Allegiance and roll call to establish a quorum.
2. ANNOUNCEMENTS – Additions & Deletions – None
3. PUBLIC INPUT – None
4. ACTION ITEMS
  - a. Acceptance of the Administrator’s Resignation Agreement – Chair Stern called for a motion. Mr. Meals moved, **“to approve as presented,”** seconded by Ms. Gaver.

**UNANIMOUS**

**24-03-12 A**

Full motion read: 1) To accept the Administrator’s Resignation and 2) To authorize the Chair to sign Administrator, Ray Burroughs Resignation Agreement dated February 28, 2024.

b. Appointment of the Interim Administrator – Chair Stern called for a motion. Mr. Meals moved, **“to appoint Keith as Interim Administrator effective immediately,”** seconded by Ms. Crampton.

**UNANIMOUS**

**24-03-12 B**

Full motion read: To appoint Keith R. Ledford, Jr. as the Interim Administrator effective immediately.

Attorney Berntsson then stated that with the appointment of an Interim Administrator, historically, their salary is addressed at the time of appointment. A 15% increase in Mr. Ledford’s current income would be typical during his time as the Interim Administrator. Mr. Meals moved, **“to make a motion for a 15% increase,”** seconded by Ms. Crampton.

**UNANIMOUS**

**24-03-12 C**

5. DISCUSSION – will be held at the March 14<sup>th</sup> regular board meeting.
6. PUBLIC COMMENT – None
7. OLD BUSINESS – None
8. NEW BUSINESS – None
9. ADJOURNED @ 8:34 a.m.

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Lani Gaver, Vice-Chair

tlh/ APPROVED

**MINUTES**  
**PUBLIC HEARING & REGULAR MEETING**  
**ENGLEWOOD WATER DISTRICT BOARD OF SUPERVISORS**  
**201 SELMA AVENUE, ENGLEWOOD, FL 34223**  
**MARCH 14, 2024 @ 8:30 A.M.**

**Board of Supervisors:**

Robert C. Stern, Jr., Chair  
Lani Gaver, Vice-Chair  
Dennis Pinkiewicz  
Sydney B. Crampton  
Taylor Meals

**Staff:**

Keith R. Ledford Jr., P.E., Acting Administrator  
Robert H. Berntsson, District Counsel  
Dewey Futch, Water Operations Manager  
David Larson, Wastewater Operations Manager  
Lisa Hawkins, Finance Director  
Teresa Herzog, Executive Assistant

1. The meeting began with the Pledge of Allegiance and roll call to establish a quorum.
2. ANNOUNCEMENTS – Additions or Deletions – addition of item 7c., Henderson/Franklin Invoices and deletion of item 8 c., DKI Carport & Drywall Repair.
3. PUBLIC INPUT – None
4. SWEARING IN OF OFFICER – Attorney Berntsson took the floor and swore Mr. Pinkiewicz, Seat #4 into office.
5. PUBLIC HEARING
  - a. Englewood Water District Supervisor’s Election Districts
    1. Opening of Public Hearing – Chair Stern opened the Public Hearing.
    2. Introduction & Purpose – Attorney Berntsson reference the enabling act and explained every ten years the 5 districts are required to be reviewed to ensure they are all of equal population, based on the census. The public hearing is to adopt the new districts.
    3. Public Input – None

Ms. Gaver moved, “**to close the public hearing,**” seconded by Mr. Meals.

**UNANIMOUS**

**24-03-14 A**

4. Action by the Board of Supervisors – Chair Stern called for a motion. Mr. Meals moved, “**to adopt as presented,**” seconded by Mr. Pinkiewicz.

**UNANIMOUS**

**24-03-14 B**

Full motion read: To authorize the Chairman to sign and the Secretary to the Board attest Resolution No. 24-03-14 B, a resolution relating to the revision of the five (5) Supervisor Election Districts.

5. Closure of Public Hearing – Attorney Berntsson closed the Public Hearing.
6. PRESENTATIONS
  - a. Service Award – with gratitude, Chair Stern presented District Counsel, Robert H. Berntsson with a 20-year service award.
  - a. Annual Financial Audit Report – Wade Sansbury, Mauldin & Jenkins

Mr. Sansbury narrated his presentation. An unmodified opinion was issued. There were no findings in the financial statements or recommendations included in the Auditor’s analysis. Additionally, GASB 96 was adopted this year and had no effect on the balance sheet.

Minor discussion on the pension liability, additional auditing requirements when grants/loans are involved and cyber security took place. Ms. Gaver moved, **“to accept,”** seconded by Mr. Meals.

**UNANIMOUS**

**24-03-14 C**

Full motion read: To accept as presented, the Audited Financial Statements as of and for the years ended September 30, 2023 and 2022 and the Auditor’s Discussion and Analysis dated September 30, 2023, in accordance with Section 10 of the Enabling Act.

7. CONSENT SECTION – Chair Stern called for a motion to accept as presented or removal of any item. Mr. Meals moved, **“to approve the consent agenda as published,”** seconded by Mr. Pinkiewicz.

a. Minutes of the Regular Meeting dated February 8, 2024

**Recommended Action:** Approve the meeting minutes.

b. Big W Law Invoice dated March 1, 2024.

**Recommended Action:** Approve the attorney’s invoice in the amount of \$5,100.00.

c. Henderson/Franklin Law Invoices dated January 25, 2024 & March 8, 2024.

**Recommended Action:** Approve the invoices in the amount of \$3,307.50.

**UNANIMOUS**

**24-03-14 CS A**

**24-03-14 CS B**

**24-03-14 CS C**

8. ACTION ITEMS

a. Centennial Bank Signature Cards – Mr. Ledford listed the changes required on the signature cards. Mr. Pinkiewicz moved, **“to make a motion,”** seconded by Ms. Gaver.

**UNANIMOUS**

**24-03-14 D**

Full motion read: To make the following revisions to the operating checking account:

Removed: Phyllis E. Wright and Raymond A. Burroughs

Add: Dennis Pinkiewicz

Keep: Keith Randall Ledford, Jr., Lisa Powell Hawkins, Robert C. Stern, Jr., Sydney B. Crampton, and Lani Gaver.

b. Single Source Procurement/WTP Pump Purchase – Mr. Ledford stated the pumps were deemed non-repairable and need to be replaced. Mr. Meals moved, **“to approve,”** seconded by Ms. Gaver.

**UNANIMOUS**

**24-03-14 E**

Full motion read: To authorize single source procurement from Hudson Pump & Equipment, which has exclusive representation of Xylem/Goulds pumps in the Florida municipality utility market. Two (2) Xylem Goulds Water Technology Model 12RJLC-1 Stage Pumps in the amount of \$57,886.00. Funds to come from water revenues.

c. DKI Carport & Drywall Repair – removed from the agenda.

d. Emergency Water Main Repair – Mr. Ledford detailed the subaqueous location of the water main break and the circumstances of the needed emergency repair. It was noted that the pipe will be upsized from a 12” to a 16” for future expansion. Mr. Meals moved, “to approve,” seconded by Ms. Gaver.

**UNANIMOUS**

**24-03-14 F**

9. DISCUSSION

a. Adjustment Request – 351 N. Indiana Avenue – Mr. Ledford explained that the adjustment given followed the Customer Rules and Regulation, any additional relief would need board approval. At the conclusion of board discussion, the request was denied because the water adjustment policy was followed. No additional reduction would be given.

b. Adjustment Request – 8431 Creekview Lane – Mr. Ledford explained the circumstances of the return check fee being charged per the Customer Rules and Regulations. Following board discussion it was suggested that the return fee could be reduced to half if the customer enrolled in autopay. Return of the full amount was denied.

c. Board Direction on Administrator Search – Attorney Berntsson explained the process from the past Administrator search. Lengthy discussion ensued to include education background/experience requirements, region of the country to search, hiring of a recruiter, job description, and local salary range. At conclusion of discussion, the board agreed to provide senior staff with their suggestions of what to look for. Staff will use these suggestions to form a job description for board review. Senior staff will then conduct the search without forming a committee, bringing in the best candidates for the board to interview individually. A committee or special meeting can be called at any time if it is necessary.

d. Potable Water Master Plan Update – Mr. Ledford suggested a special meeting be scheduled with HDR for a more thorough review and discussion of the master plan. Discussion ensued to include what choice to follow, funding the project, and the rate study. At conclusion of discussion, staff was tasked with arranging a special meeting before the next regular meeting.

e. Pulte Land Purchase – Mr. Ledford explained the offer from Pulte to purchase a parcel of EWD owned land to construct a storm management pond using the dirt generated from the pond excavation as fill. Discussion ensued to include what EWD would do with the property if it was retained, upkeep needed if its kept, and how much the property is worth. At conclusion of discussion, staff was tasked with moving forward with the required documents to sell the property. Once finalized they will be presented to the board for approval.

10. ACTING ADMINISTRATOR’S REPORT

a. WATER OPERATIONS MANAGER – Dewey Futch

Production:

1. Total send out for February 2024 was 90.0 MG/2023 was 95.64 MG.

2. Average send out was 3.1 MGD/2023 was 3.4 MGD and the high send out was 3.94 MGD/2023 high was 4.23 MGD. Rainfall for 2024 was 2.44" and 2023 was 0.3".
3. The Forestry and Englewood Fire Department along with Sarasota County Fire did the control burn in WF4. The project went well and the Forestry Service recommends a burn every 3-4 years.
4. We had an EPA inspection on 2-27-24 that went well. They examined our records and toured the plants and WF3.
5. Operators have been doing general maintenance and routine operations.

Distribution:

1. Distribution had 5 incidents to report:
  - a. 2-1-24 a 6" water main broke in Brook to Bay. Repairs were made with a repair clamp with no boil water notice issued.
  - b. 2-8-24 a 6" main located on Old Englewood Rd broke. Repairs were made with a repair clamp and no boil water notice was issued.
  - c. 2-23-24 a 6" water main located on Alamander Ave broke. Repairs were made with a repair clamp and no boil water notice issued.
  - d. 2-27-24 a 6" main located on Larchmont Dr broke. Repairs were made and no boil water notice was issued.
  - e. 2-29-24 the 12" water main under Oyster Creek located on San Casa Dr broke. The break was isolated on both sides of the creek and will be repaired at a later date.
2. New meter sets were 56 single family; 56 ERCs.
3. 42 radio-read heads were replaced.
4. 14 customer requested turn-ons were completed.

b. WASTEWATER OPERATIONS MANAGER – David Larson

WRF:

1. The average daily flow for February 2024 was 1.98 MGD about 200K more than this time last year with a peak flow of 2.35 MG.
2. The new Jumbo 3 centrifuge is complete and now operational.
3. Most of the mechanical & structural rehab work on Plant #2 is complete and painting has begun.
4. Normal operations and maintenance are ongoing.

Collections:

1. Crews continue to repair service lines damaged by the fiber cable installation.
2. Normal operations and maintenance are ongoing.

c. TECHNICAL SUPPORT MANAGER – Keith R. Ledford Jr., P.E. Mr. Ledford updated his written report.

CIP/In-house Projects:

1. Lime Bed Cleaning – This is phase 2, the back 3 beds. Trees will be cleared and pits will be dug out.
2. Quail's Run I & I – cleaning & pre-videoing began this week, lining and manhole repair and lining will follow. Residents have been notified.
3. V-1 Generator Replacement – this project is complete.



Developments/Projects Approved for Construction:

1. Beachwalk by Manasota Key Phase 2 – sewer has been approved by FDEP, water approval is expected soon, water main tie-ins to follow.

Upcoming Developments/Projects:

1. Charlotte County – Avenues of the Americas Sidewalk Project – the contractor has been approved, a pre-construction meeting is scheduled for next Thursday, EWD staff will attend.

d. FINANCE DIRECTOR – Lisa Hawkins

Financial Statements:

1. February – operating revenues were \$8.890M, up \$815K from last February. There were operating expenses of \$7.801M about the same as last year leaving us with an operating surplus of \$1.088M. Capital contributions were received from Beach Walk in the amount of \$725K.

Investment Statements:

1. February – we had \$19.381M invested at RBC and \$2.5M at Centennial Bank. There is currently \$3.7M in the money market, which will be used for CIP projects.

Mr. Ledford concluded the Interim Administrator's report.

11. ATTORNEY'S REPORT – Robert H. Berntsson – None
12. OLD BUSINESS – None
13. NEW BUSINESS – None
14. PUBLIC COMMENT – ANY TOPIC – None
15. BOARD MEMBER COMMENTS – congratulations were given by the entire board to Attorney Berntsson for his 20 years of service and Ms. Hawkins and her staff were congratulated on the clean audit. Mr. Pinkiewicz thanked Mr. Ledford for stepping up be the Interim Administrator, the board for his appointment and Ms. Wright for her 20 years on the board.
16. ADJOURNED @10:09 a.m.

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Lani Gaver, Vice-Chair

/tlh

APPROVED

**MINUTES  
SPECIAL BOARD MEETING  
ENGLEWOOD WATER DISTRICT BOARD OF SUPERVISORS  
201 SELMA AVENUE, ENGLEWOOD, FL 34223  
APRIL 2, 2024 @ 8:30 A.M.**

**Board of Supervisors:**

Robert C. Stern, Jr., Chair  
Lani Gaver, Vice-Chair  
Dennis Pinkiewicz  
Sydney B. Crampton (left @ 9:34 am)  
Taylor Meals

**Staff:**

Keith R. Ledford, Jr. P.E., Interim Administrator  
Robert H. Berntsson, District Counsel  
Dewey Futch, Water Operations Manager  
David Larson, Wastewater Operations Manager  
Lisa Hawkins, Finance Director  
Teresa L. Herzog, Executive Assistant

1. The meeting began with the Pledge of Allegiance and roll call to establish a quorum.
2. ANNOUNCEMENTS – Additions & Deletions – Ms. Crampton stated she had a prior commitment and would be leaving at 9:30 A.M.
3. PUBLIC INPUT – John Meisel, 13419 Campanile Ct, Venice, FL – Mr. Meisel encouraged the Board to explore available funding options for EWD’s expansions.
4. PRESENTATION & DISCUSSION
  - a. HDR Potable Water Master Plan Update – Prior to beginning the Potable Water Master Plan presentation, Ryan Messer of HDR introduced his team. Carlee Fullenkamp, Samantha Black and Wes Oehmig. Mr. Messer then outlined 5 upgrade alternatives with advantages, disadvantages and estimated capital cost of each alternative. At conclusion of the presentation and discussion, a hybrid of Alternative 2 was further discussed. Nano Filtration Addition and RO Expansion with some demo and some phased new building that would ultimately preserve the existing RO system with needed rehabilitation. This alternative would also keep the Lime Plant for now but eventually phase it out. Staff and HDR were tasked with exploring this new hybrid option for feasibility and estimated capital cost for presentation at the May or June board meeting.
5. PUBLIC COMMENT – John Meisel, 13419 Campanile Ct, Venice, FL – Mr. Meisel returned to the podium reiterating his encouragement to explore available funding options for EWD’s expansions and then questioned the validity of the termination of reuse water letter sent to West Villages Improvement District in March of 2019; he recommended rescinding the termination letter.
6. OLD BUSINESS – None
7. NEW BUSINESS – None
8. ADJOURNED @ 10:33 A.M.

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Lani Gaver, Vice-Chair

APPROVED

/tlh

**BOARD AGENDA ITEM SUMMARY**

**5b**

MEETING DATE: April 11, 2024

SUBJECT: The Big W Law Attorney's Invoice dated April 1, 2024

CATEGORY:  Consent

Discussion

Action

CONTACT PERSON : **Lisa Hawkins**

DEPARTMENT : **Finance**

ITEM: **Request Board approval for payment of the Big W Law Attorney's invoice dated April 1, 2024.**

PURPOSE / JUSTIFICATION: **Legal services rendered.**

FISCAL IMPACT: 500311-500-101

Budget Resolution Required:  yes  no

Amount Budgeted	\$	23,000.00
Year to Date Expenditures	\$	(10,200.00)
Total Expenditure Required	<b>\$</b>	<b>(1,575.00)</b>
Remaining in Budget	<b>\$</b>	<b>11,225.00</b>

MOTION: **To approve the Big W Law Attorney's invoice dated April 1, 2024 for services rendered March 1, 2024 through March 31, 2024 in the amount of \$1,575.00. Funds to come from water/wastewater revenues.**

Prepared By: **Teresa Herzog**

Date: **April 2, 2024**

**Approvals:**

KRL  
Interim Administrator

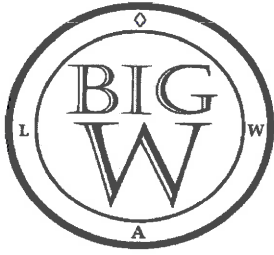
[Signature]  
Finance

DR  
Water Operations

\_\_\_\_\_  
Wastewater Operations

ACTION TAKEN BY BOARD:  Denied  Approved / Resolution No: \_\_\_\_\_

ATTACHMENTS: **The Big W Law Attorney's invoice dated April 1, 2024.**



# WIDEIKIS, BENEDICT & BERNTSSON, LLC THE BIG W LAW FIRM

**3195 S. Access Road, Englewood, Florida 34224**

**941-627-1000**

Englewood Water District  
therzog@englewoodwater.com  
201 Selma Avenue

Englewood, FL 34223

Legal Services  
PO 58008

Statement Date: 04/01/2024  
Statement No. 33682  
Account No. 8.0000

Received 04/02/2024  
by: Englewood Water District  
@ 7:35 a.m. T. Herzog

FOR PROFESSIONAL SERVICES RENDERED

			Rate	Hours	
03/05/2024	RHB	Email with Ms. Herzog; Review agenda; Email with Ms. Bagshaw.	300.00	0.50	150.00
03/06/2024	RHB	Email with Ms. Herzog.	300.00	0.25	75.00
03/08/2024	RHB	Email with Ms. Herzog; Review agenda.	300.00	0.25	75.00
03/12/2024	RHB	Attend Board of Supervisors Meeting; Telephone conference with Ms. Bagshaw, Mr. Ledford; Email with Ms. Herzog.	300.00	0.50	150.00
03/13/2024	RHB	Review detailed voice message from Mr. Ledford; Telephone conference with Mr. Ledford, et. al.	300.00	0.25	75.00
03/14/2024	RHB	Prepare for and attend Board of Supervisors Meeting; Email with Ms. Herzog; Email with Ms. Bagshaw; Email with Mr. Ledford	300.00	2.00	600.00
03/20/2024	RHB	Email with Ms. Herzog.	300.00	0.25	75.00
03/22/2024	RHB	Email with Ms. Herzog; Review agenda.	300.00	0.25	75.00
03/23/2024	RHB	Email with Ms. Wheaton.	300.00	0.25	75.00
03/26/2024	RHB	Email with Ms. Bagshaw; Email with Ms. Hawkins.	300.00	0.25	75.00
03/27/2024	RHB	Email with Ms. Hawkins.	300.00	0.25	75.00
03/29/2024	RHB	Email with Mr. Barfield; Email with Ms. Herzog.	300.00	0.25	75.00
		For Current Services Rendered		5.25	1,575.00

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Robert Berntsson	5.25	\$300.00	\$1,575.00

PREVIOUS BALANCE

\$5,100.00

Englewood Water District  
Account No. 8.0000  
RE: Legal Services

Statement Date: 04/01/2024  
Statement No. 33682

Total Current Work	1,575.00
<u>Payments</u>	
Total Payments for 03/25/2024	-5,100.00
Balance Due	<u>\$1,575.00</u>

Billing History						
<u>Fees</u>	<u>Hours</u>	<u>Expenses</u>	<u>Advances</u>	<u>Finance Charge</u>	<u>Payments</u>	
112,062.50	445.26	0.00	7.80	0.00	110,495.30	

**STATUS REPORT**  
**For Board Meeting April 11, 2024**

**New Task Orders Assigned:**

1. **HDR-41-001** – A task order was issued to HDR for additional Water Master Plan services as needed.

**CIP/In-house Projects:**

1. **Lime Bed Cleaning** – We received 1 bid from Prolime services in the total amount of \$790,132.05. Since this was more than our currently budgeted amount, staff met with Prolime to attempt to negotiate the pricing. They have offered a slight reduction in price for the removal and disposal of the dried lime sludge line item. Staff is presenting the package to the Board for approval.
2. **Quail's Run I&I** – The lining crew began their work on April 2, 2024. Once completed, the manhole repair/lining work will begin.
3. **RO Electrical Switchgear Repair** – McKim & Creed will be on-site with the electrical testing firm on April 16, 2024 to investigate the issues with the switchgear. FPL will be required to shut down the power to the RO Building for up to 4 hours.
4. **South WRF – New Headworks/Drying Bed** – Construction continues with no major issues at this time. The screen equipment from Hydro-Dyne arrived on April 5, 2024.
5. **V-1 Station Rehab** – PCL Construction has completed the piping work for the temporary equipment. The electricians have begun their work on the temporary system. Once we have a permit from Sarasota County, they will be installing the temporary power service.
6. **Water Masterplan Update** – A special Board Meeting was held on April 2, 2024, for a deeper discussion on the water plant options. The options have been narrowed down to a hybrid Option #2. The Board has requested that HDR and staff revise the costs and timeline for the proposed hybrid option. That information should be available prior to the May Board Meeting.
7. **WRF Plant 1 & 2 Rehab** – The painting subcontractor is finishing up on Plant 2. U.S. Submergent is scheduled to clean the digester on Plant 1. Evoqua plans to remobilize for the Plant 1 rehab in June.
8. **\* Elevated Tank Rehab** – Staff is working on a bid package for a complete blast and recoating of the tank.
9. **\* Holiday Ventures Generator Replacement** – A PO has been issued to Mid Florida Diesel on January 11, 2024, for the purchase of a new 250kW Blue Star Generator. Staff has reviewed/approved the submittals and the order has been placed. Delivery is anticipated for November 2024.
10. **\* LS #114 Improvements – Brook to Bay** – Staff is working on the FDEP close out project so the lift station can be placed into service. While this will complete this portion of the project, the reinstallation of the RV pads and final restoration cannot be completed until Brook to Bay is able to reconstruct their seawall/retaining wall.
11. **\* LS 121 Rehab** – Innovative Contractors and GML have both completed their portions of the lift station rehab work.
12. **\* Mobile Generators** – The FDEP grant agreement has been executed. A PO has been issued to Mid Florida Diesel on June 15, 2023, for the purchase of 7 new 125kW Trailer Mounted Generators. Staff has reviewed/approved the submittals and the order has been placed. Delivery is anticipated for April 2024.
13. **\* North WRF Phase 1** – Angie Brewer and Associates has submitted the Facilities Plan to FDEP for approval.
14. **\* Utility Rate Study** – The kick-off meeting with Raftelis Financial Consultants, Inc was held on February 15, 2024.

## STATUS REPORT

15. \* **WRF Electrical Upgrades** – The FDEP Grant agreement has been executed. Staff is working on getting an RFP package out to select a consultant for the work.

### **Developments/Projects Approved for Construction:**

1. \* **590 N. Indiana Ave Storage** – TDM Consulting, Inc. submitted final utility plans for a new 136,900 SF 3-story self-storage facility located at 590 N. Indiana Ave. A Developer's Agreement has been executed and plans are approved for construction. No FDEP permits are required for this project.
2. \* **Beachwalk by Manasota Key Phase 2** – Phase 2B is now in service. Testing on Phase 2C has begun.
3. \* **Boca Royale Unit 18** – The testing of the utilities for Unit 18 has been completed.
4. \* **Boca Royale Unit 19** – The Developer's Agreement has been executed and plans are approved. FDEP permits have been received for the water modifications. A FDEP sewer permit is not required.
5. \* **Coco Bay (FKA Island Lake Estates)** – The contractor has begun installing utilities for Phase 2.
6. \* **Gateway Court** – FDEP permits for both water and sewer have now been received.
7. \* **Lake Emily** – Most of the utilities in Phase 1 have been tested. DEME continues to work on the utilities in Phase 2 and Banks Engineering will be submitting a certification package soon for Phase 1.
8. \* **Sportport/Sportport 2.0** – The Developer plans to construct warehouses intended for RV storage on two parcels within Morris Industrial Park. Minor utility improvements are needed, including the installation of a fire hydrant and fire lines for both projects. Developer's Agreements have been completed and plans have been approved.
9. \* **Storage Depot 775** – TDM Consulting, Inc. submitted final utility plans for a new 80,731 SF 3-story self-storage facility located at 4400 Placida Rd. A Developer's Agreement has been executed and plans are approved for construction. No FDEP permits are required for this project.
10. \* **Suncoast Humane Society** – The utilities have been installed and are currently being tested.

### **Developments/Projects in Plan Review:**

11. \* **200 Artists** – The plans are ready to be approved. Staff is waiting on Kimley Horn before they can finalize the required Developer's Agreement. Once executed, staff will approve the plans and sign the required FDEP applications.
12. \* **Beachwalk by Manasota Key Phase 3** – Kimley-Horn has resubmitted plans for Phase 3 of the Beachwalk project. Plans were ready to be approved but a Pulte may be changing the phasing for Phase 3. If they do, plans will need to be updated prior to approving.
13. \* **Beachwalk by Manasota Key Phase 4** – Kimley-Horn submitted plans for Phase 4 of the Beachwalk project. Staff is reviewing the plans.
14. \* **Boca Royale East** – Morris Engineering has resubmitted utility plans for Phase 1 of the Boca Royale East project. Staff submitted additional comments for requested changes on December 13, 2023.
15. **Englewood Apartments** – The project consists of 252 multi-family apartments and an amenity center. Kimley-Horn resubmitted utility plans for review and approval. Staff is currently reviewing the plans.

## STATUS REPORT

16. \* **Englewood Self Storage** – Rapid Construction Solutions, LLC has submitted preliminary plans for a new self-storage facility located at 1912 S. McCall Rd. The proposed plans include 1,875 SF of office space, 103,278 SF of self-storage and 20,880 SF of covered parking. Staff returned comments for requested changes on December 14, 2023.
17. \* **Generation at Englewood** – The Developer’s Agreement has been sent for review. Once executed, staff will approve the plans and sign the required FDEP applications.
18. \* **Paddock Pines** – AM Engineering submitted plans for Paddock Pine. The project is an out parcel for Park Forest located on Pine Street behind the commercial parcels along River Road and consists of 30 single-family homes. Staff has reviewed the plans and returned comments for requested changes.
19. **Prose Apartments** –The project includes a total of 260 apartments (159 1-bedroom and 101 2-bedroom units) and an Amenity Center. Staff submitted comments to RESPEC on April 5, 2024.
20. \* **Sandy Lane Townhomes** – DMK has resubmitted plans for the project. A Developer’s Agreement has been completed and is awaiting execution prior to approving the plans and signing the FDEP applications.
21. **Shores at Stillwater (FKA Medical Blvd.)** – Heidt Design has resubmitted the utility plans for final review and approval. A Developer’s Agreement has been completed and sent for execution.

### Upcoming Developments/Projects:

22. **Charlotte County – Avenues of the Americas Sidewalk Project** – Charlotte County held a preconstruction meeting on March 21, 2024.
23. \* **Charlotte County – N. Beach Rd Sidewalk & Lighting** – Charlotte County is starting the process of hiring a consultant to begin the design of the sidewalk & lighting on N. Beach Rd starting at the north end of the beach parking lot to the Sarasota County Line.
24. \* **Esplanade at Wellen Park** – Staff has had multiple meetings with Atwell, LLC to discuss the utility requirements for the future development of the property that surrounds the Myakka Pine Golf Course. The project will include 877 single/multi-family units and three neighborhood amenity centers. Staff also met with representatives from Atwell, Wellen Park and the City of North Port to discuss a potential emergency water interconnect at the our adjoining boundary. If agreed upon, the interconnect would be designed and constructed with this project.
25. \* **FDOT – Charlotte County Line to Tangerine Woods** – Green line mark-ups have been provided to Element Engineering Group. The proposed project would convert the center turn lane into a divided raised median with direction median openings. Construction is expected to begin in 2025.
26. \* **FPL Partridge Substation** – The new FPL substation would be located west of Winchester Blvd. just south of the Sarasota/Charlotte County line. Dewberry plans to submit the utility plans for review in the near future.
27. \* **Manatee Cay** – AM Engineering is working on a subdivision design for 85 SF homes and an amenity center. The parcel is located on the West side of Pine St, just North of Medical Blvd.
28. \* **Quail’s Run Inn** – DMK is working on the utility design for the new Quail’s Run Inn project. The property is located between Englewood Glass and Mirror and Quail’s Run. There will be a total of 100 multi-family units and an amenity center. There were utilities installed with the previous project but the condition of those is unknown at this time.
29. \* **Safe & Secure Storage at Englewood** – Creech Consulting, Inc. has submitted a preliminary site plan for a proposed 120,975 SF 3-story self-storage facility located at 1797 Englewood Rd. and has requested a letter of availability for water and sewer services.



## STATUS REPORT

30. \* **Sarasota County S. McCall Road Improvements** – EWD’s draft Utility Work Schedule (UWS) was submitted to Kimley-Horn on April 20, 2022, for review. While there are quite a few items on the list, most of them will only require EWD to observe and protect our assets during the storm construction and boring of the lighting conduit. There will be a few pits and water services that may need to be replaced depending on the conflicts and final grade elevations.
31. \* **Waterside Drive Multi-Family (Turquoise Bay)** – Staff met with engineers from DMK to discuss a new development on Waterside Dr., south of Massachusetts Ave. The Developer is looking to construct 42 multi-family units with a community pool. In order to serve the project, the water main would have to be extended and would require a private lift station or significant modifications to the existing vacuum system.



# Sanitary Sewer Utility Capacity Report

Please complete and return this form by the 5<sup>th</sup> of each month to:  
**Folakemi Gangbo, Planner, 18400 Murdock Circle, Port Charlotte, FL 33948**  
 Phone: 941.764.4934 Email: [Folakemi.Gangbo@charlottecountyfl.gov](mailto:Folakemi.Gangbo@charlottecountyfl.gov)

Utility Information	
Utility Name: Englewood Water District	Month/Year Reporting: March 2024
Preparer's Name: Keith R. Ledford Jr., P.E.	Phone: 941-460-1020
Utility Address: 201 Selma Avenue	Email: <a href="mailto:Kledford@ewdfl.com">Kledford@ewdfl.com</a>
City: Englewood, FL	Zip code: 34223

Permit and Treatment Plant Information	
DEP Permit Number: FLA014126	
Permitted Disposal Capacity (AADF): 3.4 MGD	
Plant Peak Design Capacity: 4.2 MGD	

Monthly Flow Data (For Reported Month Only)	
Month's Average Daily Flow: 1.99 MGD	
Month's Peak Daily Flow: 2.17 MG	

Sanitary Sewer Connection Information (In ERCs)		
	ERCs (MGD)	Connections
Total ERCs Permitted:	3.4 MGD	
Total ERCs Served:	20,760	17,084
Single Family:	15,949	15,939
Multi-Family:	2,925	372
Commercial:	1,886	773
Industrial:		
Other:		
Calculated Total Flows:	2.0	
Remaining ERCs Available:	1.4	

Bulk Sewer Purchase Agreement Information	
Utility Purchased From:	Englewood Water District
Utility Sold To:	Sandalhaven Utilities
Maximum Purchase Amount:	300,000 GPD
Actual Purchased Amount:	2,506,765 Gallons

Bulk Sewer Purchase Agreement Information	
Utility Purchased From:	Englewood Water District
Utility Sold To:	Charlotte County Utilities
Maximum Purchase Amount:	100,000 GPD
Actual Purchased Amount:	705,640 Gallons

Emergency Interconnect Information	
Interconnected Utility:	N/A
Amount Transferred:	
Reason for Emergency Transfer:	



# Potable and Recycled Water Utility Capacity Report

Please complete and return this form by the 5<sup>th</sup> of each month to:  
**Folakemi Gangbo, Planner, 18400 Murdock Circle, Port Charlotte, FL 33948**  
 Phone: 941.764.4934 Email: [Folakemi.Gangbo@charlottecountyfl.gov](mailto:Folakemi.Gangbo@charlottecountyfl.gov)

Utility Information	
Utility Name: Englewood Water District	Month/Year Reporting: March 2024
Preparer's Name: Keith R. Ledford, Jr., P.E.	Phone: 941-460-1020
Utility Address: 201 Selma Ave	Email: kledford@ewdfl.com
City: Englewood	Zip code: 34223
Permit and Treatment Plant Information	
DEP Permit Number: 6580531	
Permitted Treatment Capacity (AADF): 5.36 MGD	
Plant Peak Design Capacity: 6.86 MGD	
Monthly Flow Data (For Reported Month Only)	
Month's Average Daily Flow: 3.28 MGD	
Month's Peak Daily Flow: 3.59 MG	
Potable Water Connection Information (In ERCs)	
ERCs (MGD)	Connections
Total ERCs Permitted: 5.36 MGD	
Total ERCs Served: 23,690	19,296
Single Family: 17,645	17,631
Multi-Family: 3,008	411
Commercial: 3,037	1,254
Industrial:	
Irrigation:	
Other:	
Bulk Customer (Committed): 1	1
Calculated Total Flows: 3.28	
Remaining ERCs Available: 2.08	
Recycled Water Connection Information (In ERCs)	
Total ERC Capacity: 2.0 MGD	
Total ERCs Served: 2.0 MGD	
Industrial:	
Irrigation: 2.0 MGD	
Other:	
Remaining ERCs Available:	
Bulk Water Purchase Agreement Information	
Utility Purchased From: Englewood Water District	
Utility Sold To: Bocilla Utilities Inc.	
Maximum Purchase Amount:	
Actual Purchased Amount: 3,570,000 Gallons	
Emergency Interconnect Information	
Interconnected Utility: Charlotte County & Sarasota County	
Amount Transferred(Received): 0	
Reason for Emergency Transfer:	

**ENGLEWOOD WATER DISTRICT  
INCOME STATEMENT  
YE FY23, MARCH 2023, FY24 BUDGET, YTD FY24 MARCH 2024**

	YEAR END FY23	YTD FY23 MARCH 2023	FY24 APPROVED BUDGET	YTD FY24 MARCH 2024	Over (Under) Budget
<b>Operating Revenues</b>					
Water Services	\$ 9,383,256	\$ 4,470,793	\$ 9,546,754	\$ 4,856,460	\$ (4,690,294)
Waste Treatment	10,203,293	5,112,822	10,719,641	5,429,158	(5,290,483)
Accrued Guaranteed Revenue Fees	484,228	282,024	1,008,081	135,519	(872,562)
Other	262,815	131,908	383,755	300,686	(83,069)
<b>Total Operating Revenues</b>	<b>20,313,591</b>	<b>9,997,546</b>	<b>21,658,231</b>	<b>10,721,823</b>	<b>(10,936,408)</b>
<b>Operating Expenses</b>					
Water Production	4,222,622	1,450,136	4,333,097	1,793,207	(2,539,891)
Water Distribution	2,755,089	857,374	2,582,228	1,054,739	(1,527,489)
Waste Treatment	4,104,958	1,594,895	3,351,200	1,385,939	(1,965,261)
Waste Collection	6,814,490	2,849,430	3,937,607	1,743,984	(2,193,623)
Laboratory	301,400	135,472	346,782	163,159	(183,623)
General & Administrative	4,091,451	1,865,988	4,733,769	3,004,592	(1,729,177)
<b>Total Operating Expenses</b>	<b>22,290,010</b>	<b>8,753,295</b>	<b>19,284,682</b>	<b>9,145,620</b>	<b>(10,139,063)</b>
<b>Operating Surplus (Deficit)</b>	<b>(1,976,419)</b>	<b>1,244,251</b>	<b>2,373,549</b>	<b>1,576,203</b>	<b>(797,346)</b>
<b>Non-Operating Revenues (Expenses)</b>					
Interest Income	496,472	207,202	-	420,904	420,904
Net Increase (Decrease) in Fair Value of Investment	229,990	126,041	-	259,464	259,464
Assessment Revenue	60,715	51,875	-	45,030	45,030
Interest Expense	(115,197)	(83,455)	(31,282)	(31,286)	4
Other Revenues	1,156,460	538,050	-	63,106	63,106
Gain (loss) on Disposal of Capital Assets	13,356	-	-	6,850	6,850
<b>Total Non-Operating Expenses</b>	<b>1,841,797</b>	<b>839,713</b>	<b>(31,282)</b>	<b>764,069</b>	<b>795,359</b>
<b>Surplus (Deficit) Before Contributions</b>	<b>(134,622)</b>	<b>2,083,964</b>	<b>2,342,267</b>	<b>2,340,272</b>	<b>(1,987)</b>
<b>Capital Contributions</b>					
Cash	2,684,090	1,610,387	5,439,760	856,326	(4,583,434)
Non Cash	1,029,453	494,977	-	-	-
<b>Total Capital Contributions</b>	<b>3,713,543</b>	<b>2,105,363</b>	<b>5,439,760</b>	<b>856,326</b>	<b>(4,583,434)</b>
<b>Change in Net Position</b>	<b>3,578,922</b>	<b>4,189,327</b>	<b>7,782,027</b>	<b>3,196,598</b>	<b>(4,844,884)</b>
<b>Total Net Position - beginning of year, as restated</b>	<b>107,015,431</b>	<b>107,015,431</b>	<b>110,594,353</b>	<b>110,594,353</b>	
<b>Total Net Position - end of year</b>	<b>\$ 110,594,353</b>	<b>\$ 111,204,758</b>	<b>\$ 118,376,379</b>	<b>\$ 113,790,951</b>	

**ENGLEWOOD WATER DISTRICT**  
**SEPTEMBER 30, 2023, YTD FY24 MARCH 2024**  
**BALANCE SHEET**

	<u>FY2023</u>	<u>YTD FY 2024</u>
<b>ASSETS</b>		
<b>Current Assets</b>		
Cash & Equivalents	\$ 3,375,338	\$ 5,184,523
Accounts Receivable	2,399,961	2,411,582
Accrued Interest Receivable	-	-
Inventory	1,925,363	1,998,694
Prepays	9,195	6,212
<b>Total Current Assets</b>	<u>7,709,856</u>	<u>9,601,011</u>
<b>Noncurrent Assets</b>		
Restricted Cash and Cash Equivalents	-	-
Restricted Assets: Investments	7,529,867	4,711,068
Investments	12,226,960	10,602,801
Connection Fees - Assessment Rec	1,223,577	1,102,108
Capital Assets (net)	<u>92,410,945</u>	<u>95,670,219</u>
<b>Total Noncurrent Assets</b>	<u>113,391,349</u>	<u>112,086,196</u>
<b>Total Assets</b>	<u>121,101,205</u>	<u>121,687,207</u>
<b>Deferred Outflow of Resources</b>		
Accumulated Decreases in Fair Value of Hedging Derivatives	(2,134)	(2,134)
Accumulated Costs Associated with Refunding of Debt	66,216	66,216
Deferred Amounts on Pensions	3,102,533	3,102,533
<b>Total Deferred Outflow of Resources</b>	<u>3,166,615</u>	<u>3,166,615</u>
<b>LIABILITIES AND NET POSITION</b>		
<b>Current Liabilities</b>		
Accounts Payable	1,209,199	465,803
Accrued Liabilities	489,192	365,368
<b>Total Current Liabilities</b>	<u>1,698,391</u>	<u>831,171</u>
<b>Current Liabilities Payable from Restricted Assets</b>		
Contracts Payable	-	-
Retainage Payable	94,524	187,907
Accrued Interest	28,466	28,466
Current Portion of Bonds and Notes Payable	<u>1,801,325</u>	<u>(2,248)</u>
<b>Total Current Liabilities Payable from Restricted Assets</b>	<u>1,924,314</u>	<u>214,125</u>
<b>Noncurrent Liabilities</b>		
Compensated Absences	878,944	845,758
Net OPEB Obligation	1,143,168	1,143,168
Derivative Instruments - Rate Swap	(2,134)	(2,134)
Bonds and Notes Payable, Net	0	0
Net Pension Liability	<u>6,009,034</u>	<u>6,009,034</u>
<b>Total Noncurrent Liabilities</b>	<u>8,029,012</u>	<u>7,995,826</u>
<b>Total Liabilities</b>	<u>11,651,718</u>	<u>9,041,121</u>
<b>Deferred Inflow of Resources</b>		
Deferred Amount on Pensions	<u>2,021,749</u>	<u>2,021,749</u>
	<u>2,021,749</u>	<u>2,021,749</u>
<b>Net Position</b>		
Net Investment in Capital Assets	90,515,097	95,484,560
Unrestricted	<u>20,079,256</u>	<u>18,306,391</u>
<b>Total Net Position</b>	<u>\$ 110,594,353</u>	<u>\$ 113,790,951</u>

Englewood Water District  
Investment Report  
as of March 31, 2024

<b>RBC</b>	<b>Market Value</b>	<b>Percent of Total</b>
Certificate of Deposit	10,463,113	56.77%
Bonds- Revenue/General Obligation	-	0.00%
Government Backed Bonds	4,850,755	26.32%
Money Markets/Cash	<u>3,118,331</u>	<u>16.92%</u>
	<u>\$ 18,432,199</u>	<u>100.00%</u>
<b>Centennial Bank</b>		
Cash Centennial- operating acct	2,224,987	
Cash Centennial- money market	75,139	
<b>Total Cash</b>	<u>\$ 2,300,125</u>	
<b>Total Cash and Investments</b>	<b>\$ 20,732,325</b>	
<b>Prev Month Investments</b>	<b>\$ 15,593,403</b>	
<b>Prev Month - Cash - RBC</b>	<b>3,788,055</b>	
<b>Prev Month - Cash - Centennial</b>	<b>2,523,964</b>	
<b>Prev Month - Investments and Cash</b>	<u><b>\$ 21,905,422</b></u>	

Englewood Water District  
RBC Investment Report  
03/31/2024

Security Description	Investment Type	Cusip	Cost	Coupon Rate	Trade Date	CD Date	Maturity Date	Par Value	Current Market Value	Estimated Yield	Duration (In Years)
ISRAEL STATE	US GOVT GTD NOTE	465139PR8	252,052.25	floating	12/3/2019	1/21/1997	11/15/2024	273,000.00	263,693.43		4.96
UBS BANK USA	CD	90348JJQ4	271,267.50	2.900%	11/18/2020	4/3/2019	4/3/2024	250,000.00	249,882.50	2.670%	3.38
GOLDMAN SACHS BANK USA	CD	36163CMZ0	68,201.27	3.300%	3/16/2021	3/18/2021	4/4/2024	67,271.42	61,957.22	3.040%	3.05
SYNCHRONY BANK	CD	36160KG82	56,153.19	3.300%	3/16/2021	3/18/2021	4/17/2024	55,447.37	50,926.05	3.040%	3.09
ENERBANK USA	CD	29278TNY2	253,062.50	1.150%	5/5/2020	4/29/2020	4/29/2024	250,000.00	249,125.00	1.110%	3.99
CIT BANK SALT LAKE CITY	CD	17284CA61	81,113.06	3.350%	7/2/2019	4/30/2014	4/30/2024	77,000.00	76,842.15	3.040%	4.83
COMENITY CAPITAL BANK	CD	20033AW85	30,738.70	2.700%	7/2/2019	5/15/2019	5/15/2024	30,000.00	29,894.70	2.500%	4.87
SYNCHRONY BANK	CD	36157QZE0	147,205.87	3.300%	7/2/2019	5/16/2014	5/16/2024	140,000.00	139,560.40	3.020%	4.88
BANK OF NEW ENGLAND	CD	06426KBD9	115,339.50	2.600%	6/13/2019	5/23/2019	5/23/2024	114,000.00	113,516.64	2.410%	4.95
SYNCHRONY BANK	CD	36160NT90	55,017.09	3.300%	3/16/2021	3/18/2021	5/30/2024	54,523.92	49,808.00	3.030%	3.21
DISCOVER BANK CD	CD	254671V31	77,829.25	3.250%	3/16/2021	3/18/2021	6/11/2024	77,211.07	70,654.23	2.990%	3.24
DISCOVER BANK CD	CD	254671Y20	54,846.62	3.250%	3/16/2021	3/18/2021	6/25/2024	54,472.15	49,711.50	2.980%	3.28
LIVE OAK BKG CO	CD	538036HN7	252,687.50	1.850%	1/29/2020	1/24/2020	7/24/2024	250,000.00	247,215.00	1.750%	4.49
INDUSTRIAL & COML BK CHINA	CD	45581EAJ0	53,227.23	2.500%	4/29/2020	7/28/2017	7/26/2024	50,000.00	49,540.50	2.320%	4.24
RAYMOND JAMES BANK NA	CD	75472RAE1	110,516.45	2.000%	5/14/2020	8/23/2019	8/23/2024	105,000.00	103,587.75	1.880%	4.28
CAPITAL ONE BANK USA NA	CD	14042TCD7	89,963.90	1.900%	10/13/2020	8/28/2019	8/28/2024	85,000.00	83,785.35	1.790%	3.88
STATE BANK OF INDIA	CD	8562842T0	101,577.10	3.250%	4/1/2020	10/17/2014	10/17/2024	95,000.00	93,760.25	2.970%	4.55
RAYMOND JAMES BANK NA	CD	75472RAK7	248,801.54	1.800%	1/7/2020	11/8/2019	11/8/2024	248,000.00	242,868.88	1.700%	4.84
STATE BANK OF INDIA	CD	8562843C6	89,573.36	3.200%	4/1/2020	12/5/2014	12/5/2024	84,000.00	82,808.88	2.890%	4.68
MERRICK BANK SOUTH JOURDAN UT CD	CD	59013KEY8	77,873.75	1.750%	4/29/2020	1/17/2020	1/17/2025	75,000.00	72,978.75	1.650%	4.72
STATE BANK OF INDIA	CD	856285SM4	73,461.70	1.950%	6/9/2020	1/22/2020	1/22/2025	70,000.00	68,203.80	1.830%	4.62
ICBC LTD NEW YORK BRANCH	CD	45581ECD1	200,000.00	0.350%	2/3/2021	2/11/2021	2/11/2025	200,000.00	191,882.00	0.350%	4.00
BELL STATE B&T	CD	07815AAZ0	257,151.12	1.600%	7/1/2020	2/27/2020	2/27/2025	245,000.00	237,292.30	1.520%	4.66
AMERICAN EXPRESS NATL BANK	CD	02589AB68	245,401.17	1.550%	6/9/2020	3/31/2020	3/31/2025	237,000.00	228,870.90	1.470%	4.81
INSTITUTION FOR SVGS	CD	45780PBL8	250,000.00	3.100%	5/10/2022	5/20/2022	5/20/2025	250,000.00	244,570.00	3.100%	3.00
HADDON SVGS BANK	CD	404730CR2	164,589.25	0.750%	6/24/2020	5/26/2020	5/27/2025	163,000.00	155,166.22	0.740%	4.93
TEXAS BANK FINL	CD	882213AF8	108,999.00	0.700%	6/24/2020	5/28/2020	5/28/2025	108,000.00	102,736.08	0.690%	4.93
STATE BANK OF INDIA	CD	856283N77	253,187.50	0.900%	7/14/2020	6/26/2020	6/26/2025	250,000.00	237,037.50	0.890%	4.95
FIRST CAROLINA BANK	CD	31944MBB0	250,000.00	0.450%	8/5/2020	8/20/2020	8/20/2025	250,000.00	234,727.50	0.450%	5.00
TEXAS EXCHANGE BANK	CD	88241TJJ0	250,000.00	0.600%	10/13/2020	10/23/2020	10/23/2025	250,000.00	232,952.50	0.600%	5.00
JP MORGAN CHASE BK	CD	48128UQP7	246,379.95	0.550%	4/8/2021	10/30/2020	1/30/2026	250,000.00	231,050.00	0.550%	4.82
BMO HARRIS BK NATL ASSN	CD	05600XBY5	250,000.00	0.550%	2/11/2021	2/18/2021	2/18/2026	250,000.00	230,617.50	0.200%	5.00
SUNWEST BK IRVINE CALIF	CD	86804DCR7	250,000.00	0.450%	2/11/2021	2/26/2021	2/26/2026	250,000.00	229,887.50	0.450%	5.00
PACIFIC WESTERN BANK CA	CD	69506YYE3	240,000.00	5.250%	3/31/2023	4/5/2023	4/6/2026	240,000.00	239,913.60	5.250%	3.01
DAKOTA WESTN BK BOWMAN	CD	23427AAH7	245,000.00	5.000%	5/17/2023	5/19/2023	5/19/2026	245,000.00	244,995.10	5.000%	3.00
TOYOTA FINL SVGS BK	CD	89235MLC3	252,795.19	0.950%	8/17/2021	7/15/2021	7/15/2026	250,000.00	229,350.00	0.950%	5.00
FIRST SOURCE BK SOUTH BEND	CD	33646CPY4	215,000.00	5.350%	6/29/2023	7/6/2023	11/6/2026	215,000.00	215,294.55	5.350%	3.34
CELTIC BK SALT LAKE CITY	CD	15118RG35	250,000.00	4.900%	4/18/2023	4/19/2023	4/19/2027	250,000.00	250,010.00	4.900%	4.00
FARMERS & MERCHANTS BK	CD	307811GR4	245,000.00	5.000%	5/17/2023	5/25/2023	5/25/2027	245,000.00	245,129.85	5.000%	4.00
FIRST CNTY BNK STAMFORD CONN	CD	32002KAN6	245,000.00	5.000%	5/17/2023	5/26/2023	5/26/2027	245,000.00	245,127.40	5.000%	4.00
SOUTHERN STS BK ANNISTON AL	CD	843879EJ2	230,000.00	5.300%	6/1/2023	6/20/2023	6/17/2027	230,000.00	230,080.50	5.300%	3.99
AMERICAN COMMERCIAL BANK & TRUST	CD	02519AAD9	232,444.82	3.500%	11/7/2023	9/14/2022	9/14/2027	245,000.00	237,162.45	5.130%	3.85
FCNB BK STEELVILLE MO	CD	30191HAD0	247,323.98	4.750%	11/7/2023	10/26/2022	10/26/2027	250,000.00	250,025.00	5.100%	3.97
MINEOLA CMNTY BK	CD	60273NAB9	245,006.00	5.100%	11/7/2023	11/9/2022	11/9/2027	245,000.00	245,149.45	5.100%	4.01
PREMIER CMNTY NK MARION WIS	CD	74048CAV4	230,000.00	5.200%	6/1/2023	6/12/2023	12/13/2027	230,000.00	230,315.10	5.200%	4.51
FIRST BANK OF THE LAKE	CD	31925YAF9	245,073.12	5.000%	11/16/2023	5/18/2023	5/18/2028	245,000.00	245,196.00	5.000%	4.51
US BK NATL ASSN	CD	90355UAB1	252,012.59	5.200%	8/1/2023	7/18/2023	7/18/2028	250,000.00	250,580.00	5.066%	5.01
NANO BANC IRVINE CA	CD	63008MBB6	99,987.89	5.400%	10/16/2023	7/21/2023	7/21/2028	100,000.00	100,056.00	5.400%	5.01
DEDHAM INSTN FOR SVGS MASS CD	CD	24367JCL7	250,554.93	5.550%	10/3/2023	9/21/2023	9/21/2028	250,000.00	250,165.00	5.060%	5.01
COULEE BK LA CROSSE WIS CD	CD	22209WAE2	250,000.00	5.700%	10/24/2023	10/24/2023	10/24/2028	250,000.00	250,220.00	5.700%	5.01
STUDIO BK NASHVILLE	CD	86400LAF5	250,000.00	5.700%	10/24/2023	10/24/2023	10/24/2028	250,000.00	250,220.00	5.700%	5.01

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Security Description	Investment Type	Cusip	Cost	Coupon Rate	Trade Date	CD Date	Maturity Date	Par Value	Current Market Value	Estimated Yield	Duration (In Years)
FINWISE BANK (UTAH)	CD	31810PCC1	250,000.00	5.500%	11/2/2023	11/15/2023	11/15/2028	250,000.00	250,357.50	5.500%	5.01
FIRST ST BK WINCHESTER OH	CD	33650TAL4	250,000.00	5.500%	11/2/2023	11/15/2023	11/15/2028	250,000.00	250,357.50	5.500%	5.01
REGENT BANK TULSA OKLA	CD	758876AG1	250,000.00	5.500%	11/1/2023	11/15/2023	11/15/2028	250,000.00	250,357.50	5.500%	5.01
MAINSTREET BK FAIRFAX VA	CD	56065GBK3	245,000.00	5.300%	12/5/2023	12/18/2023	12/18/2028	245,000.00	245,507.15	5.300%	5.01
GBANK LAS VEGAS NEV	CD	36830MAJ0	250,000.00	5.000%	12/19/2023	12/28/2023	12/28/2028	250,000.00	250,432.50	5.000%	5.01
<b>Subtotal</b>			<b>11,017,066.36</b>					<b>10,935,925.93</b>	<b>10,463,113.13</b>		
FEDERAL HOME LOAN BANK	Bonds	3130ARLC3	400,000.00	2.625%	3/30/2022	4/25/2022	4/25/2024	400,000.00	399,288.00	2.625%	2.00
FREDDIE MAC	Bonds	3134GYDP4	501,393.67	5.125%	1/10/2023	1/26/2023	7/26/2024	500,000.00	499,240.00	4.552%	1.50
UNITED STATES TREASURY NOTE	Treasury note	9128283D0	485,345.89	2.250%	12/15/2022	10/31/2017	10/31/2024	500,000.00	491,535.00	4.044%	1.88
UNITED STATES TREASURY NOTE	Treasury note	91282CDH1	470,383.02	0.750%	12/15/2022	11/15/2021	11/15/2024	500,000.00	486,430.00	4.026%	1.92
UNITED STATES TREASURY NOTE	Treasury note	91282CFX4	232,551.03	4.500%	12/15/2022	11/30/2022	11/30/2024	230,000.00	228,896.00	4.005%	1.96
US TREASURY SECURITIES	Bonds	912828Y79	274,526.43	2.875%	8/24/2021	8/25/2021	7/31/2025	250,000.00	243,595.00	0.408%	3.93
FEDERAL FARM CREDIT BANK	Bonds	3133ENUZ1	249,756.00	3.090%	5/10/2022	4/20/2022	10/20/2025	250,000.00	243,397.50	3.120%	3.45
UNITED STATES TREASURY NOTE	Treasury note	91282CAT8	459,625.75	0.250%	5/10/2022	11/2/2020	10/31/2025	500,000.00	465,840.00	2.704%	3.48
TENNESSEE VALLEY AUTH STRIP GENERIC INT PMT	zero coupon bond	88059EHQ0	174,293.70	0.000%	11/18/2020	11/3/1995	11/1/2025	178,000.00	164,703.40		4.96
TENNESSEE VALLEY AUTH	Bonds	880591CJ9	68,156.95	6.750%	11/18/2020	11/1/1995	11/1/2025	52,000.00	53,528.28	6.750%	4.96
US TREASURY SECURITIES	zero coupon bond	912833LX6	419,934.35	0.000%	6/1/2021	6/2/2021	11/15/2025	430,000.00	398,450.90		4.46
FREDDIE MAC	Bonds	3134GYHU9	50,431.52	5.500%	11/7/2023	2/28/2023	2/28/2028	50,000.00	49,827.00	5.555%	4.31
FEDERAL HOME LOAN BANK	Bonds	3130AVPE6	500,878.33	5.280%	11/14/2023	4/26/2023	4/26/2028	500,000.00	499,205.00	5.305%	4.45
FEDERAL HOME LN MTG CORP	Bonds	3134GYXX5	636,108.88	5.650%	11/1/2023	7/26/2023	7/26/2028	628,000.00	626,819.36	5.636%	4.74
<b>Subtotal</b>			<b>2,833,711.91</b>					<b>2,838,000.00</b>	<b>4,850,755.44</b>		
Cash Balance									3,118,330.81		
<b>Subtotal Cash</b>									<b>3,118,330.81</b>		297.56
<b>Average % and Duration in Years</b>										<b>3.296%</b>	<b>4.13</b>



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Security Description	Investment Type	Cusip	Cost	Coupon Rate	Trade Date	CD Date	Maturity Date	Par Value	Current Market Value	Estimated Yield	Duration (In Years)
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Certificate of Deposit	10,463,113.13	
FHLMC		
FNMA		
GNMA		
FICO Series		
Bonds- Revenue/General Obligation		
Government Backed Bonds	4,850,755.44	
Money Markets/Cash	3,118,330.81	
	<u>18,432,199.38</u>	
	18,432,199.38	stmt
	-	diff